



Recruitment of Deputy General Manager for Legal Department on regular basis

Tamilnad Mercantile Bank Ltd., one of the leading old Private Sector Banks, on a high growth path invites applications from dynamic and result oriented individuals for the following post. **Please read all the details, information and instructions carefully.**

❖ Deputy General Manager for Legal Department

Opening date for registering Online e-application – 22.04.2024

Closing date for registering Online e-application - 05.05.2024

Candidates are requested to apply only ON-LINE through TMB's website www.tmbnet.in/tmb_careers/. No other mode of submission of application will be accepted by the Bank.

Register your correct email ID/ Mobile Number while creating User ID.

Minimum Qualification	A Graduate or Post Graduate in Law and Enrolled as an advocate with Bar Council
Age	Minimum 45 years and not more than 55 years as on 31.03.2024
Remuneration	As applicable to Scale VI officer (under new pay structure)
Experience and Eligibility	<ul style="list-style-type: none">• Persons having work experience in a Bank or Financial Institution for minimum 15 years in Legal Department.• Preferably AGM and above cadre in Public / Private Sector scheduled commercial banks or Equivalent Cadre in NBFC/Financial Institutions, with exceptional experience in Legal Department.• Sound knowledge of Civil, Criminal, Cyber Law, IBC, Company law and Banking laws
Others	No vigilance case or adverse observation from RBI/Statutory Authority, shall be pending against the candidate identified for appointment as the DGM Legal Department.

Procedure of Selection:

The shortlisted candidates will be called for personal interview. The date and time for interview will be communicated to the eligible candidates individually.

Roles & Responsibilities:

1. To represent the bank in the legal matters and to provide legal opinion.
2. To provide legal opinions in the matters referred by Regional Offices and other Departments.
3. To head the Legal Department and provide guidance to the team in legal vetting of agreements, MOUs, Followup of Civil, Criminal suits
4. Mandatory reporting to regulatory authorities

5. Periodical review of Policies related to Legal matters
6. Periodical update of all new enactments/Laws/Judgments, etc.,
7. Interpret Legal policies, guidelines as issued by appropriate authorities and disseminate information to all relevant departments.
8. Formulate Internal compliance procedures and guidelines to make sure they satisfy all the demands of local state and central government laws.
9. Prepare legal/compliance/administrative reports as required and forward them to appropriate authorities
10. Capacity to convey and appraise proper legal solutions observing extant guidelines of the Regulators and Bank

Application Fee: Nil

General Conditions:

The following enclosures to be uploaded alongwith the e-application

- Self-attested photo copy of SSLC or Higher Secondary Mark Sheet/Transfer Certificate for age proof.
- Self-attested photo copy of Degree Certificate, Professional Qualification Certificate.
- Self-attested photo copy of Any other additional qualification Certificate
- Experience certificate/s and Relieving Letter.

Any information found to be wrong or any candidate found ineligible at any stage of the process or later will result in disqualification of the candidate.

Disclaimer:

Please note that the e-applications with incorrect / incomplete particulars or without copies of certificates attached are liable to be rejected.

The Bank reserves the right to reject any application without assigning any reason and Bank's decision in the matter of eligibility, interview and selection would be final. The Bank reserves the right to eliminate the ineligible candidates at any point of time before, during or after the personal interview / selection. The decision of the Bank is final.

The e-applications will be scrutinized and the shortlisted applicants will be communicated individually by post / e-mail with details of the interview. The Bank reserves the right to reject any application at any point of time without assigning any reason and Bank's decision in the matter of eligibility, conduct of interview and selection would be final. No correspondence in this regard will be entertained by the Bank.
